

Information on 2010 Korea IT Learning(KoIL) Program
(2010 e Government SI Course”)

1. Course Outline

- Host : National Information Society Agency(NIA)
- Place : Seoul, Korea
- Language : in English
- Participants : 10 Public Servants of Developing Country

2. NIA’S Support for the Trainees

- Travel expenses : Economy class round-trip air ticket
- Accommodation : Hotel
- Meals : Full support
- Tuition fee : Full support

3. Schedule

Date	Time	Lecture	
6/28 Mon	9:00-12:00	Orientation & Workshop[1]	- NIA & MOPAS Presentation - Course Introductionl
	12:00-14:00	Welcoming Reception	
	15:00-18:00	[L1] Project Development Methodology (I)	- ISP(Information Strategy Planning) Methodology - BPR(Business Process Re-engineering) Methodology
6/29 Tue	9:00-12:00	[L2] Project Development Methodology (II)	- Software development and post-management methodology
	14:00-17:00	[Seminar] Seminar on Private Sector Cooperation	- Country report presentation - Private Sector presentation
6/30 Wed	9:00-12:00	[L3] e-Gov Project Management Skill	- General project manager professional - Key inspection points in e-Gov project life-cycle
	14:00-17:00	[SiteVisit] IT Village	
7/1 Thu	8:30-09:30	Go To Dae Jeon by KTX	
	10:00-11:00	Korea Intellectual Property Office	
	11:00-12:30	Public Procurement Service	
	14:00-16:00	National computing & Information Agency	
	17:00-18:00	Back to Seoul by KTX	

7.2	9:00-12:00	[L4] e-Gov Project Management - Case Studies	- e-Gov best practices - e-Gov Project ISP/BPR case study
Fri	14:00-	Graduation Ceremony	

* The above schedule is tentative.

4. Nomination

The nomination form is to be filled up without blank. The form must be endorsed by the supervisor and the nominating authority, and then it is to be sent to NIA by email or Fax as soon as possible.

5. Closing of nomination

Closing date of the nomination is: **11th June 2010**. We would appreciate your administration's cooperation in ensuring the arrival of nomination form to NIA by the closing date. Late and incomplete nominations are liable to be rejected

6. Passport and visa

Participants are requested to prepare their passports immediately, allowing enough time (at least 2 weeks) for applying for visas. Participants are also requested to obtain an entry visa to Republic of Korea from the Embassy or Consulate in their respective country before commencing their journey.

7. Preparation for Participant Workshop Presentation

It is mandatory for all participants to prepare a country report of their country and present it in English to their fellow trainees during the course. **Only 1 country report is necessary for each country**, so if there are more than one participant from a country, they should coordinate among themselves for the presentation. Make sure all the data and statistics are updated for better understanding of the current ICT status. Please submit a soft copy of the country report before the presentation date.

We recommend the following topics to be included in your report:

1. Participant Introduction
 - A. Organization & e Government organization
 - B. Main Responsibility & e Government Project
 2. Current ICT Policies and Government Projects
 - A. Policy & Project Overview
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- B. Main Achievement or Outcome(case focused)
- 3. e Government Policies
 - A. Purpose of Policies
 - B. Strategy of e government
 - C. Main project of e government
 - D. Future Directions on e Government policies
- 4. ICT industry scale
 - A. Software & Hardware
 - B. IT Service

8. Confirmation of attendance

After receiving the notification of acceptance from NIA, then all participants must register at KoIL webpage (www.nia.or.kr/koil and www.dof.or.kr) for getting information on program beforehand.

9. Travel to the training site

NIA will inform you the detail of your participant's travel to the study visit site. Participants may not change the itinerary without the permission of NIA.

Participants are required to arrive at the study visit site a day prior to the commencing day of the study visit. Delayed participation is detrimental to the effectiveness of the course. **Hence, delayed participation is not normally permitted.**

Please be sure to make all the necessary travel documents (ie. passport and entry visas for country of destination and countries of transit) available by the departure date.

10. Follow-up

NIA keeps track of how much the knowledge acquired from the KoIL program is being utilized by NIA alumni through such as: what position he/she has been assigned to, whether he/she has been able to utilize the knowledge gained from the course, etc. in the future. In order to update the personal history of the KoIL-alumni, you are requested to kindly reply to the NIA questionnaire that NIA will send to your administration regularly in the years following the training course. Your kind cooperation in this matter will be highly appreciated.

Invitational IT Expert Training Program Nomination Form

(e-Government System Integration Course, From 28 June to 2 July)

Family Name		Nationality	
Given name			
Date of Birth			
Gender			
Passport No.			
Name of Organization/ Company			
Department			
Position			
Main Duty			
Specificity	(Consideration) Proficiency in English, Studying abroad, etc.		
Telephone No	Office)	Mobile)	
Email/Fax	E-mail)	Fax)	
President/CEO			
Website			
Profile of Organization /Company (Within 100 Words)			
History and Scale of Organization/ Company			
Major Activities Including Relationship with Korea(Government, Organization/ Company, etc) (Within 100 Words)			
Purpose of the Visit (Within 100 Words)			
Desirous Activity when you visit in Korea (Within 100 Words)			

※ This form is reviewed for the purpose of scrutiny. If you pass the evaluation, NIA will send further notice and official documents such as nomination form, medical form etc.